



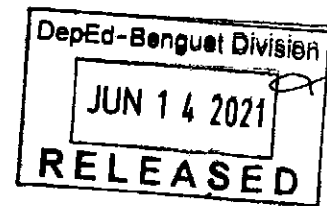
Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

DIVISION MEMORANDUM NO: 215

TO: Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
All District PSDS/SH
All Secondary School Principal/SH
All Teachers
All Others Concerned

DATE: June 14, 2021

FROM:  **GLORIA B. BUYA-AO**
Schools Division Superintendent



**SUBJECT: REORGANIZATION OF THE DIVISION HUMAN RESOURCE
MERIT PROMOTION AND SELECTION BOARD (HRMPSB)**

1. Pursuant to DepEd Order No. 66, s. 2007 entitled "Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions" and Regional Memorandum No. 208, s. 2018 entitled "Clarification of the Composition of the Personnel Selection Board of the Regional Office, the Schools Division Office, and the Schools", the Division HRMPSB is hereby reorganized, to wit:

SAMUEL T. EGSAEN JR., EdD	PSDS / OIC – Asst. Schools Division Superintendent Chairperson
GLENN N. DUGUIS	Administrative Officer V Vice – Chair / NEU Representative
SUSAN CJ DAWANG	HRMO Member
MARCELINO S. BALDO	School Principal III BPSTEA President, Member
JOHNSON B. LEGASPI	School Principal I PESPA President, Member (Elementary Level Representative)



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DANIEL D. PEREDO SR School Principal I
NAPSSHI Vice President, Member
(Secondary Level Representative)

FRANCISCO V. BAGUL-LO JR. Administrative Assistant II
Level I Representative, Member

MARICEL S. CODIMDIM Administrative Officer III
Secretariat

Head of division/unit/school where the vacancy exists:

RIZALYN A. GUZNIAN Chief – CID, Member
(CID Representative)

LUCIO T. ALAWAS Chief – SGOD, Member
(SGOD Representative)

FLORINDA C. PAGOY Accountant III, Member
(Finance Representative)

School Head/Chairperson School Representative

2. On top of the duties and responsibilities stipulated in DepEd Order #29, s. 2002 and CSC MC #14, s. 2018, the Division HRMPBS shall perform the following functions:
 - i. Evaluate and deliberate the qualifications of those listed in the selection line up en banc;
 - ii. Make a systematic assessment of the qualifications and competence of candidates for appointment to the vacant positions;
 - iii. Conduct further assessment such as: written communication, skills tests, interview, etc. of qualified candidates; and
 - iv. Submit to the appointing authority the short list of five ranking candidates, whenever possible, whose over-all point scores are comparatively at par with each other based on the comparative assessment of the determinant factors.
3. Full cooperation of all concerned is desired to ensure the success of our undertakings.
4. For information and guidance.



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